

JOB APPLICATION

Growing in Grace Ministries
68080 Division St. - New Paris, IN 46553
574-360-7714

Growing in Grace Ministries is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Should an applicant need reasonable accommodation in the application process, he or she should contact a company representative.

Please fill out all of the sections below:

Applicant Information

Full Name:

Address: (Street, City, State, Zip)

Phone:

Email:

Date:

Social Security Number:

Date of Birth (MM/DD/YYYY):

Employment Position

Position(s) applying for: Child Care Worker

How did you hear about this position?

What days are you available for work?

What hours or shifts are you available for work?

If needed, are you available to work overtime?

On what date can you start working if you are hired?

Do you have reliable transportation to and from work? Yes No

Personal Information

Are you 18 years of age or older? Yes No

Are you a U.S. citizen or approved to work in the United States? Yes No

What document can you provide as proof of citizenship or legal status?

Will you consent to a mandatory controlled substance test? Yes No

In which branch of the military did you enlist?

What was your military rank when you were discharged?

How many years did you serve in the military?

What military skills do you possess that would be an asset for this position?

Previous Employment

Employer Name

Job Title

Supervisor Name

Employer Address

City, State and Zip Code

Employer Telephone

Dates Employed

Reason for leaving

Employer Name

Job Title

Supervisor Name

Employer Address

City, State and Zip Code

Employer Telephone

Dates Employed

Reason for leaving

Employer Name

Job Title

Supervisor Name

Employer Address

City, State and Zip Code

Employer Telephone

Dates Employed

Reason for leaving

References

Please provide 3 personal and professional reference(s) below:

Reference

Contact Information

Additional Information

Do you have a valid driver's license? Yes No

Are you able to lift 20-25lbs.? Yes No

Are you able to actively interact with children? Yes No

AT-WILL EMPLOYMENT

The relationship between you and the Growing in Grace Ministries is referred to as "employment at will." This means that your employment can be terminated at any time for any reason, with or without cause, with or without notice, by you or the Growing in Grace Ministries. No representative of Growing in Grace Ministries has authority to enter into any agreement contrary to the foregoing "employment at will" relationship. You understand that your employment is "at will," and that you acknowledge that no oral or written statements or representations regarding your employment can alter your at-will employment status, except for a written statement signed by you and either our Executive Vice-President/Chief Operations Officer or the Company's President.

Applicant Signature

Date

Note: By typing your name in the Applicant Signature box above, you are stating the all the information you have entered is correct and truthful according to your knowledge.